



STRENGTHENING CAREER AND TECHNICAL EDUCATION FOR THE 21ST CENTURY ACT (PERKINS V)

PERKINS COLLABORATIVE RESERVE GRANT APPLICATION (FY-2023)

Request for Award - 2023

Submission: FY23 applications will be accepted August 1, 2022 through June 1, 2023. Proposals must be electronically submitted at the following link: [Reserve Grant Application](#)

Scope: Grant awards will be based on requests. (there is no monetary cap)

Project Start Date: Project may begin upon being awarded a grant, unless otherwise noted.

Project End Date: Funds must be obligated before April 30, 2024

Project Completion: Projects must be completed or sustainable by April 30, 2024

Project Final Financial Report Due: May 31, 2024

Purpose and Priorities

Perkins Reserve Grants provide funds to support collaborations in career and technical education between K-12 and community and technical colleges.

Proposals will be scored based on alignment with the following priorities:

1. **Partnership:** Grow and enhance access to high-quality CTE programs including (but not limited to) those that offer: dual enrollment, work-based learning, and/or industry recognized credentials.
2. **Dual enrollment:** Increase the opportunities for students to explore and engage in college and careers through dual enrollment with priority given to CTE-focused dual enrollment programs.
3. **West Virginia workforce:** Pilot new or innovative CTE programs that include a secondary/post-secondary partnership, especially those that include work-based learning opportunities and skills in high-need workforce areas (either throughout the state or regionally).
4. **Alignment with business and industry standards:** Introducing new or building capacity for existing industry recognized credentials, with priority given to those available to both secondary (through dual enrollment) and post-secondary participants

Applicants must address at least one of the priority areas listed above to be considered for funding, and all grant proposals must include activities that involve a partnership between secondary LEAs and post-secondary CTCs.



Eligibility

Grant awards are available through an annual application process. The number of grants awarded and the level at which they are funded will be determined by the number of applicants and the availability of funds.

All grant proposals must include activities that involve a partnership between secondary and post-secondary educational institutions. Applications must also address one of the priority areas.

Contact

Post-Secondary: Rick Goff at goff@wvctcs.edu, Phone: 304-419-4121

Secondary: Tara Burch at tara.burch@k12.wv.us, Phone: 304-558-2389

Use of Funds

These funds must follow the basic costs principles 2 CFR 200 and be within the scope of the project outcomes and activities. Costs must be necessary and reasonable to complete the project; documentation must be available to support each expenditure. A final financial report must be submitted at the end of the grant project

Application Deadline and Award Process:

FY23 applications will be accepted August 1, 2022 through June 1, 2023. Proposals must be electronically submitted at the following link: [Reserve Grant Application](#)

Projects may begin upon being awarded a grant, unless otherwise noted. Projects must be completed by April 30, 2024. The community and technical college will be the fiscal agent and receive the grant award. The fiscal agent is responsible for ensuring expenditures are in compliance with federal funding laws.

Perkins Reserve Grants will be awarded through a competitive process. All proposals will be read and judged by a review committee consisting of members from the West Virginia Department of Education and Community and Technical Colleges. The review committee will determine award recipients based on the grant priorities and criteria using a scoring rubric. Both successful and unsuccessful applicants will be notified upon determination by the review committee. Award decisions made by the committee are final.

Application Deadline and Award Process:

The review committee will evaluate each submitted application using the Perkins Collaborative Reserve Grant Application scoring rubric.



Application Requirements

Complete proposals must include the following elements:

- Applicant Information
- Project Description
- Project Details: Plan, Outcomes, Performance and Evaluation Measures
- Budget
- Sign of Approval

Details:

- 1. Applicant Information:** Include the names of all institutions participating with contact information. (institution name, address, phone number, contact name and email for all secondary and post secondary participating institutions)
- 2. Project Description:**
 - **Project:** Include information to support the project's merit and address the grant priorities. How does the project improve the quality of and access to CTE programs? Indicate how activities are designed to drive students towards high-wage; high-skill, in-demand occupations.
 - **Rationale:** Provide background information and/or rationale for the project. Why is the grant funding needed? Explain the priority area/s this project addresses.
- 3. Project Details:**
 - **Proposed Plan:** List the project's goals. Who will be involved in the project? How many students will benefit from the project? What is the timeline for the project? How will in-demand workforce areas be supported?
 - **Outcomes:** Indicate how student achievement will be impacted as a result of the project. What are the measurable outcomes? What processes will be used to ensure the effectiveness of the strategies utilized to reach the measurable outcomes?
- 4. Budget:** Provide a budget in which major funding categories are identified and explained.
- 5. Sign of Approval:** The leader of each secondary and post secondary participating educational institution involved must be included in the application. (President, Superintendent, etc)
 - Note: If the application is accepted and funds are awarded, an official Grant Award Notification must be signed by all secondary and post secondary participating institutions prior to funds being awarded. A required virtual meeting will also be scheduled (with all parties) to provide financial logistics surrounding this grant award.