West Virginia Council for Community & Technical College Education

AGENDA

October 11, 2023

9:00 am

Members

Christina Cameron, Chair
Steve Roberts, Vice Chair
Tracy Miller, Secretary
William Baker
Robert Brown

Clinton Burch
Michael Graney
Traci Nelson
Andrew “Drew” Payne III

Sarah Armstrong Tucker, Chancellor
I. Call to Order

II. Advisory Council of Students Annual Presentation

III. *Approval of Minutes for August 17, Council Meeting............................................................... pg 3

IV. *Technical Program Development Grants..................................................................................... pg 5

V. *Academic Fees eligible for WV Invests at Eastern West Virginia Community and Technical College......................................................................................................................................... pg 6

VI. Dual Credit/Open Learning Presentation......................................................................................... pg 7

VII. Additional Comments/Chancellor’s Report

VIII. Upcoming Meetings

   Council Meeting
   Location: To Be Determined
   Date: December 7, 2023
   Time: 9:30 a.m.

IX. Adjournment
A meeting of the West Virginia Council for Community and Technical College Education was held via Zoom beginning at 9:30 am. Council members present were: Bill Baker, Bob Brown, Clinton Burch, Christina Cameron, Michael Graney, Tracy Miller, Traci Nelson, Andrew Payne, and Steve Roberts. Also in attendance were Council staff, community and technical college presidents, faculty, staff, and guests.

Call to Order

Chairman Cameron called the meeting to order noting a quorum was present.

1. Approval of Minutes

Tracy Miller moved the adoption of the minutes from the June 15, 2023, meeting of the West Virginia Council for Community and Technical College Education.

Steve Roberts seconded the motion. Motion carried.

2. Approval of Minutes

Steve Roberts moved the adoption of the minutes from the June 27, 2023, meeting of the West Virginia Council for Community and Technical College Education.

Bill Baker seconded the motion. Motion carried.

3. Deferred Maintenance Projects

Bill Baker moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the projects identified on the following pages totaling $21,490,000 and instructs staff to forward the institutions' grant applications and Board of Governors' resolutions to the Governor's Office for approval and funding when requested.

Steve Roberts seconded the motion. Motion carried.

4. Design and Construction of the Aviation Maintenance Technology Facility at Pierpont Community and Technical College

Bill Baker moved the adoption of the following resolution:
RESOLVED, That the West Virginia Council for Community and Technical College Education approves the design and construction of Pierpont Community and Technical College’s Aviation Maintenance Technology Facility.

FURTHER RESOLVED, approval is contingent upon receiving funds for construction based on the currently schematic design and construction cost estimate.

Steve Roberts seconded the motion. Motion carried.

5. **Academic Fees Eligible for West Virginia Invests**

Bob Brown moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the academic fees eligible for WV Invests.

Bill Baker seconded the motion. Motion carried.

6. **Technical Program Development Awards**

Tracy Miller moved the adoption of the following resolution:

RESOLVED, that the West Virginia Council for Community and Technical College Education approves the Technical Program Development grant awards as proposed.

Steve Roberts seconded the motion. Motion carried.

7. **Additional Comments/Chancellor’s Report**

Chancellor Tucker and Jessica Tice, Senior Director of Communications, gave a brief overview on the WV Invests Grant Program campaign and shared a video that will air statewide.

There being no further business, the meeting was adjourned.

**Next Regularly Scheduled Meeting**

Council Meeting: Embassy Suites
October 11, 2023
9:00 am

Christina Cameron, Chairman

Tracy Miller, Secretary
WV Council for Community and Technical College Education  
Meeting of October 11, 2023

ITEM: Technical Program Development Grant Awards

INSTITUTION:
- Blue Ridge Community and Technical College
- BridgeValley Community and Technical College
- Mountwest Community and Technical College
- West Virginia University at Parkersburg

RECOMMENDED RESOLUTION: Resolved, that the West Virginia Council for Community and Technical College Education approves the Technical Program Development grant awards as proposed.

STAFF MEMBER: Tiffany Ellis-Williams

BACKGROUND:
Technical Program Development funding in the amount of $1.8 million was allocated in the Council’s FY 2024 budget.

Each community and technical college has an opportunity to submit a proposal requesting funds for programs that need to be developed. A committee comprised of Council staff reviews the proposals and makes recommendations about approval:

PROPOSAL(S) RECOMMENDED FOR APPROVAL

<table>
<thead>
<tr>
<th>Program</th>
<th>Degree</th>
<th>Institution</th>
<th>Anticipated Enrollment Per Year</th>
<th>Industry support</th>
<th>Recommended Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>Radiologic Technology</td>
<td>Associate of Applied Science</td>
<td>Blue Ridge Community and Technical College</td>
<td>Year 2:10 students Year 3: 20 students</td>
<td>WVU-East, Workforce Development Board, Berkeley County Public Schools &amp; Berkeley Economic Development Authority</td>
<td>$220,000.00</td>
</tr>
<tr>
<td>Business Data Analytics</td>
<td>Certificate of Applied Science</td>
<td>BridgeValley Community and Technical College</td>
<td>15 students per year</td>
<td>West Virginia Hospital Association, WVU Medicine &amp; WV State Auditor’s Office</td>
<td>$144,000.00</td>
</tr>
<tr>
<td>Solar Energy Technology</td>
<td>Skill Set/Certificate of Applied Science &amp; Associate of Applied Science</td>
<td>Mountwest Community and Technical College</td>
<td>55-60 participants for first three years</td>
<td>Coalfield Development Corporation, Solar Holler &amp; Suntribe Solar</td>
<td>$216,400.00</td>
</tr>
<tr>
<td>Radiology Technician</td>
<td>Associate of Applied Science</td>
<td>West Virginia University at Parkersburg</td>
<td>20 students per year</td>
<td>West Virginia University-Camden Clark Medical Center, Jackson General, Coplin Health System &amp; Workforce Dev. Board</td>
<td>$220,000.00</td>
</tr>
</tbody>
</table>

Total Recommended Awards: $800,400.00
ITEM: Academic Fees eligible for WV Invests

INSTITUTIONS: Eastern West Virginia Community and Technical College

RECOMMENDED RESOLUTION: Resolved, That the West Virginia Council for Community and Technical College Education approves the academic fees eligible for WV Invests for Eastern West Virginia Community and Technical College.

STAFF MEMBER: Brian Weingart

BACKGROUND:

Senate Bill 335 that was passed during the 2021 legislative session expanded the West Virginia Invests Grant to include academic program fees. The legislation requires all academic program fees charged in addition to base tuition to be approved by the Council to be eligible for the west Virginia Invests Grant.

<table>
<thead>
<tr>
<th>Eastern West Virginia Community and Technical College</th>
<th>Requested Rate Per Semester 2023-24</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOS Fee – science lab fee</td>
<td>$20</td>
</tr>
</tbody>
</table>
West Virginia Council for Community and Technical College Education  
Meeting of October 11, 2023

ITEM: Dual Credit / Open Learning WV

INSTITUTIONS: All

RECOMMENDED RESOLUTION: Information Item

STAFF MEMBER: Corley Dennison

BACKGROUND:

HB2005- “In conjunction with the state board and under the supervision of the commission and council, the chancellor and the state superintendent shall establish a four-year pilot program whereby eligible institutions shall offer dual enrollment courses that will comprise individualized pathways for career and post-secondary educational opportunities for the state’s secondary school students.”

- The number of participating public institutions of higher education: 16 (nine two-year and seven four-year).
- Estimated number of high school students currently enrolled in the pilot program: ~5400.
- Estimated number of students currently enrolled in the pilot program at the community and technical colleges: ~2955.
- In order for all public institutions to participate in the pilot program a registration cap of 475 per semester for each institution was put in place. Several four-year institutions decided to delay the start of their pilot program until the fall of 2024. This freed up additional registrations for all the participating institutions.
- A call went out to institutions that met the cap of 475 offering up to an additional 300 registrations. Five community and technical colleges had met the cap and accepted additional registrations. Revised reimbursement/enrollment forms were due to the Council/Commission offices on October 7, 2023.
- Estimated community and technical college dual enrollment pilot number if the expanded cap is met by all five institutions: ~4155.
- Estimated total enrollment for expanded cap by all institutions: ~7800.
- Pathways offered: teaching, nursing, social services, business, IT, engineering, advanced manufacturing, welding, criminal justice, natural resources, and aviation
Institutions submitted class rosters/reimbursement forms to the Council/Commission on October 7, 2023. Council/Commission will pay 60 percent of tuition reimbursement based on first roster. Final roster is submitted at the end of the semester and Council/Commission pays up to the final 40 percent.

Next submission period for additional pathways to begin spring semester 2024, October 23 to November 3, 2023.

Open Learning WV (OER):

Open Learning WV is a program where faculty are provided with a $1,000 mini grant to create or adopt OER (open educational resources) in their courses. OER is a concept allowing students to access online materials instead of having to purchase a textbook. Faculty receive the $1,000 grant upon implementation of OER in their course. All of the CTCs are participating in the OER initiative. The following numbers are estimates from both two and four-year institution participation:

- A total of 361 faculty have received mini grants.
- A total of 391 courses have been converted to OER.
- Since 2021, nearly 7,000 students have been impacted.
- Each student, on average, saved $157 (dollars).
- For the CTCS/HEPC OER initiative, students experienced an aggregate savings of approximately $1,000,000 (dollars).

CTCS/HEPC gathers data from all of the public institutions on no cost and low-cost courses. No cost is defined as the student being able to obtain all course materials for free. Low cost is defined as the student being able to obtain all course materials for $75 (dollars) or less.

- Estimated savings on textbook costs for all students from the combined CTCS/HEPC OER initiative and the institutional OER initiatives: $3,700,000.00 (dollars).

Earlier this year, CTCS/HEPC with the help of Senator Shelly Moore Capito’s office, received a federal grant in the amount $433,000 (dollars) to develop an OER repository for the state of West Virginia. An OER repository allows faculty members from around the state to be able to find open access teaching materials in one convenient portal and not have to surf the internet to find available teaching resources.

A number of professional development opportunities have been provided for faculty who receive grants for developing or converting courses to OER. A monthly community of practice meeting is held during the academic year via Zoom with national and state experts who give faculty instruction and advice on adopting OER as well as providing an
opportunity for faculty to ask specific questions about course development. An annual statewide convening is held in April with workshops and national speakers with the goal of providing professional development and building a sense of community among the OER faculty.

For every one dollar spent on faculty grants, students saved $4 dollars. These savings will continue to grow as 93 percent of OER faculty members agree they plan to convert additional courses to OER. Meanwhile, 96 percent of faculty who adopted OER strongly agree that switching to OER was a worthwhile endeavor.