

## MINUTES

### WEST VIRGINIA COUNCIL FOR COMMUNITY AND TECHNICAL COLLEGE EDUCATION

April 21, 2022

A meeting of the West Virginia Council for Community and Technical College Education, was held via Zoom, beginning at 9:30 am. Council members present were: Bill Baker, Kenneth Boggs, Robert Brown, Clinton Burch, Christina Cameron, Michael Graney, Andrew Payne, and Steve Roberts. Absent: Tracy Miller and Harry Keith White. Also in attendance were Chancellor Tucker, Council staff, community and technical college presidents, faculty, staff, students, and guests.

#### Call to Order

At Chairman Christina Cameron's request, Vice Chairman Bob Brown will chair today's meeting. Mr. Brown called the meeting to order and noted that we were expecting members to meet our quorum requirement soon, however we would move forward with the first presentation.

#### 1. Strategic Course Scheduling Project Update

Sarah Collins, Chief Strategy Officer with Ad Astra Information Systems, delivered an update on an ongoing Council-sponsored initiative to help seven Community and Technical Colleges implement new solutions aimed at improving efficiency and student access through enhanced, data-driven course scheduling practices. Leveraging Ad Astra's tools and technical expertise, participating institutions are working toward building course schedules that maximize enrollment in individual sections, reduce costs, and focus on delivering courses at times and through modalities that better align with student needs.

#### Roll Call

Vice Chairman Bob Brown asked for a roll call and then noted that a quorum was now present.

#### 2. Approval of Minutes

Mr. Baker moved the adoption of the of minutes from the January 20, 2022, meeting of the West Virginia Council for Community and Technical College Education.

Mr. Boggs seconded the motion. Motion carried.

#### 3. Institutional Presentation by West Virginia University at Parkersburg

Dr. Chris Gilmer, President of West Virginia University at Parkersburg, provided an update on activities at his institution. Dr. Gilmer highlighted institutional successes including that WVUP had recently been named 1 of the top 5 regional southern colleges in the United States for lowest graduating student debt.

President Gilmer invited the Council to hold its June meeting on the WVUP campus where the Council will meet students, staff and faculty and learn more about the work that is going on at the institution.

Dr. Gilmer introduced Dr. Tori Jackson, Vice President of Institutional Advancement, who expounded upon a few visionary programs and plans that are providing students with a complete experiential learning program at WVUP.

## **Finance and Facilities**

### **4. Tuition and Fees AY 2022-2023**

Ed Magee, Vice Chancellor for Finance, stated that West Virginia Code requires the Council to approve any resident tuition and fee increase greater than ten percent in any one year or where the increase would be more than seven percent per year. All community and technical college institutions have reported either zero percent or an increase percentage below what the Council is required to approve for FY 2023. Details regarding the breakdown of tuition and fees were provided in the agenda item.

### **5. Fiscal Year 2023 Higher Education Resource Assessment**

Mr. Roberts moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the Higher Education Resource Assessment (HERA) for Fiscal Year 2023 to the community and technical colleges as shown in Table 1 of the agenda item.

Ms. Cameron seconded the motion. Motion carried.

### **6. BridgeValley Community and Technical College Ten-Year Campus Development Plan**

Ms. Cameron moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves BridgeValley Community and Technical College's Ten-Year Campus Development Plan.

Mr. Roberts seconded the motion. Motion carried.

## **General**

### **7. Division of Student Affairs Access Initiatives Update**

Elizabeth Manuel, Senior Director of Student Services, presented an update on the many services provided by her division. Among them, she highlighted the One Stop Shop at CFWV.com and introduced the sister site Collegeforwv.com, both sites offer access to all information in the college planning process. She also presented the TXT 4 SUCCESS program where students can receive college counseling via text messages.

### **8. WV First 2 Network Program Update**

Jade Irving, WV First2 Network Program Coordinator, Science Technology and Research Division, discussed the WV First2 Network program. She stated that most of West Virginia's college students are first-generation students. The First2 Network is funded to learn about these first-generation students and provide research experiences and

leadership opportunities for them with the aim of doubling the number of STEM (Science, Technology, Engineering, and Math) students over the course of 10 years.

**9. WV Council for Community and Technical College Education 2023 Meeting Schedule**

Mr. Roberts moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education adopts the recommended meeting schedule for calendar year 2023 as presented.

Mr. Graney seconded the motion. Motion carried.

**10. Officer Nominating Committee Appointments**

On behalf of Chairman Cameron, Vice Chairman Brown appointed Steve Roberts, Tracy Miller, and Robert Brown to the Officer Nominating Committee. Ms. Miller was designated as Chair of the Committee.

**Adjournment**

There being no further business the meeting was adjourned.

**Upcoming Meeting**

Location: West Virginia University at Parkersburg  
300 Campus Drive  
Parkersburg, WV 26104  
Date: June 9, 2022  
Time: 9:30 am



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Christina Cameron, Chairman



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Steve Roberts, Secretary