

MINUTES

WEST VIRGINIA COUNCIL FOR COMMUNITY AND TECHNICAL COLLEGE EDUCATION

December 10, 2015

A meeting of the West Virginia Council for Community and Technical College Education was held on December 10, 2015, beginning at 9:00 a.m. at the Advanced Technology Center, South Central West Virginia in South Charleston, West Virginia. Council members present were: William Baker, Robert Brown, Keith Burdette, Steve Roberts, and John Sorrenti. Joining by conference call were Bruce Berry and Christina Cameron. Council members absent were: Kathy D'Antoni, John Panza and Clarence Pennington. Also in attendance were Chancellor Sarah Tucker, Council staff, community and technical college presidents, faculty, staff, students and guests.

Call to Order

Vice Chairman Brown called the meeting to order and noted that a quorum was present.

1. Advisory Council of Students Annual Presentation

Rachel Harper, Chair of the Advisory Council of Students (ACS), presented an overview of the ACS and highlighted current issues and concerns that include:

- Student apathy
- 4% budget cuts
- Academic quality

2. Advisory Council of Classified Employees

Amy Pitzer, Chair of the Advisory Council of Classified Employees (ACCE), provided an overview of the ACCE and presented a report that highlighted the following issues and concerns:

- PEIA increases in co-pays, deductibles, premiums, and out-of-pocket maximums
- Implementation of the classification and compensation system
- Common interface data reporting (Human Resource Information System)
- Completion of legislatively required studies
- Hiring of legislatively-mandated position of Director of Training and Development
- Implementation of training and development
- Additional flexibility

3. Approval of Minutes

Mr. Baker moved the adoption of minutes from the October 22, 2015, meeting of the West Virginia Council for Community and Technical College Education.

Mr. Sorrenti seconded the motion. Motion carried.

4. Presidential Selection and Contract Approval at Southern WV Community and Technical College

Mr. Baker moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the appointment of Dr. Robert E. Gunter as President of Southern West Virginia Community and Technical College as requested by the institutional Board of Governors under the terms and conditions communicated to the Council.

Further Resolved, That the Council delegates to its Chancellor the authority to approve any final contract as to form.

Mr. Roberts seconded the motion, motion carried.

Academic Affairs

5. Series 19, Guidelines for the Offering of Early Enrollment Courses for High School Students, for 30-Day Comment Period

Mr. Roberts moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves revisions to Series 19, Procedural Rule, *Guidelines for College Courses for High School Students*, to be filed with the Secretary of State for the required thirty-day public comment period and if no substantive comments are received that the Council extends its final approval.

Mr. Sorrenti seconded the motion, motion carried.

6. Post-audit Review of Occupational Program at Blue Ridge Community and Technical College

Mr. Baker moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education receives a post-audit report for the occupational program at Blue Ridge Community and Technical College and recommends that the program be subject to the recommended action as noted.

Mr. Roberts seconded the motion, motion carried.

7. Follow-up Program Review of Graduation Hours at Pierpont Community and Technical College

As requested by Council in its effort to reduce program graduation hours at community and technical colleges, Mark Stotler, Director of Academic Programming, presented a follow-up report on programs that exceed 30 hours for certificate programs and 60 hours for associate programs. This applied to two programs at Pierpont Community and Technical College, AAS Physical Therapy Assistant and CAS Paraprofessional in Education. Pierpont's response was included in the agenda item.

8. Follow-up Program Review of AAS Information Technology Program at West Virginia University at Parkersburg

Mark Stotler reported that the Council received a report summarizing program review actions during its August meeting. This report noted several concerns regarding the review for the A.A.S. in Computer and Information Technology program offered by West Virginia University at Parkersburg. It was recommended that the institution submit a full self-study by November 1, 2015. Dr. Stotler summarized the self-study and indicated that major concerns expressed in previous reviews had been addressed. No further action was recommended.

Finance and Facilities

9. Capital Project Priorities FY 2017

Mr. Sorrenti moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the prioritized capital project list in Table 1 for Fiscal Year 2017 as included in the agenda item and directs staff to report the capital project priorities to the Legislative Oversight Commission on Education Accountability in January 2016, as required by state law.

Mr. Baker seconded the motion.

NOTE: It was noted for the record by Chancellor Tucker that this item is an annually required report of the Council to the Legislative Oversight Commission on Education Accountability, and that the Council is completely aware that, with budget cuts, there are no funds to support the capital project list. It was further noted by Councilman Berry that this will be the fourth year, that appropriations for these projects have not been received.

General

10. Progress of Community and Technical College System of West Virginia

Chancellor Tucker addressed the Council regarding the progress of the Community and Technical College System of West Virginia. She announced that over 19,000 degrees were awarded between the 2009-10 and 2014-15 academic years, exceeding the five-year Master Plan goal by 19%. Dr. Tucker stated that the number of certificate degrees awarded surpassed the goal by 2,247 and associate degrees earned by 722. Institution initiatives to exceed these goals included:

- Incorporating job skills into programs and curricula that graduates need to be successful in the workplace
- Establishing learn-and-earn and apprenticeship opportunities with local employers
- Developing accelerated programs to help students reduce time-to-degree
- Instituting a new developmental education model to improve student success
- Providing academic and career planning services to reduce the number of undecided students

11. Technical Program Development Grant Award

Mr. Sorrenti moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the Technical Program Development grant award as proposed in the agenda item.

Mr. Roberts seconded the motion, motion carried.

12. Final Compact Update Performance Summary 2010-2015

Mr. Sorrenti moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the 2010-2015 final compact submission of the "Meeting the Challenge: Master Plan for the Community and Technical College System of WV".

Mr. Roberts seconded the motion, motion carried.

Information Items

13. 2015 Financial Aid Comprehensive Report

Brian Weingart, Senior Director of Financial Aid, presented the seventh annual Financial Aid Comprehensive Report. Included in the report for academic year 2013-2014 were descriptions of and changes to West Virginia aid programs, longitudinal data about recipients of financial aid in the state and outcomes of these recipients, and policy recommendations for West Virginia aid programs.

14. Analysis of Fall 2015 Enrollment

Neal Holly, Vice Chancellor for Policy and Planning, presented a detailed analysis of the fall 2015 enrollment.

Adjournment

There being no further business the meeting was adjourned.

Next Meeting

Location: Advanced Technology Center – South Central West Virginia
South Charleston, WV
Date: Thursday, January 28, 2016
Time: 9:00 a.m.

Clarence Pennington, Chairman

William Baker, Secretary