

MINUTES

WEST VIRGINIA COUNCIL FOR COMMUNITY AND TECHNICAL COLLEGE EDUCATION

April 16, 2015

A meeting of the West Virginia Council for Community and Technical College Education was held on April 16, 2015, beginning at 9:00 a.m. at New River Community and Technical College in Beaver, West Virginia. Council members present were: William Baker, Robert Brown, Christina Cameron, Steve Roberts, and John Sorrenti. Joining by conference call were: Bruce Berry, John Panza and John Walker. Council members absent were: Keith Burdette, Kathy D'Antoni and Clarence Pennington. Also in attendance were Chancellor James Skidmore, Council staff, community and technical college presidents, faculty, staff, students and guests.

Call to Order

Vice Chairman Brown called the meeting to order and noted that a quorum was present.

1. Welcome from President Washington

Dr. Marshall Washington, President of New River Community and Technical College, welcomed the Council and meeting attendees to New River's new Raleigh County facility. Following President Washington's welcome, a tour of the new building was provided to those in attendance.

2. Advisory Council of Faculty Briefing

Luci Refsland, Advisory Council of Faculty Chair, presented an interim report to the Council. She reported that several bills that passed during the legislative session present some concern for community and technical college faculty. Dr. Refsland also reported that the Transfer and Articulation Committee has nearly completed a draft of the proposed Reverse Transfer rule that will be presented to the Council in June. Finally, she provided information on a special faculty program called the Great Teachers Seminar which taps into the collective wisdom and experiences of a select group of faculty representing each of the State's higher education institutions.

3. Approval of Minutes

Mr. Baker moved the adoption of minutes from the January 29, 2015, and March 27, 2015, meetings of the West Virginia Council for Community and Technical College Education.

Ms. Cameron seconded the motion. Motion carried.

Academic Affairs

4. Annual Reauthorization of Two-Year Degree-Granting Institutions

Mr. Sorrenti moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the Annual Reauthorization for Blue Ridge Community and

Technical College, BridgeValley Community and Technical College, Eastern West Virginia Community and Technical College, Mountwest Community and Technical College, New River Community and Technical College, Pierpont Community and Technical College, Southern West Virginia Community and Technical College, West Virginia Northern Community College, and West Virginia University at Parkersburg; American National University, Huntington Junior College, ITT Technical Institute, Martinsburg College, Mountain State College, Ross Education, LLC, Valley College of Technology (Martinsburg), Valley College of Technology (Princeton), Valley College of Technology (Beckley), West Virginia Business College, Inc, West Virginia Junior College (Morgantown), and West Virginia Junior College (Charleston/Bridgeport).

Mr. Roberts seconded the motion, motion carried.

5. Post Audit Review of Occupational Programs

Mr. Baker moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves post-audit and follow-up reports for occupational programs at BridgeValley Community and Technical College and West Virginia Northern Community College and recommends that the programs be subject to the recommended actions as noted.

Mr. Roberts seconded the motion, motion carried.

6. Joint Procedural Rule, Series 59, *Prior Learning Assessment*, 30-Day Public Comment Period

Mr. Sorrenti moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves new procedural rule Series 59, *Awarding Undergraduate College Credit for Prior Learning* to be filed with the Secretary of State for the thirty-day public comment period.

FURTHER RESOLVED, That staff is instructed to file the final rule with the Secretary of State at the conclusion of the comment period if no substantive comments are received.

Ms. Cameron seconded the motion, motion carried.

Finance and Facilities

7. FY 2014 Consolidated Audit Presentation

Mr. Baker moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education accepts the audit of the Council's Combined Financial Statements for the Fiscal Year ended June 30, 2014.

Mr. Roberts seconded the motion, motion carried.

8. FY 2016 Higher Education Resource Assessment

Ms. Cameron moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the Higher Education Resource Assessment (HERA) for Fiscal Year 2016 to the community and technical colleges as shown in Table 1 of the agenda item.

Mr. Sorrenti seconded the motion, motion carried.

9. FY 2016 Tuition and Fees

Mr. Baker moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the tuition and fee increases requested by Blue Ridge Community and Technical College, West Virginia Northern Community College and West Virginia University at Parkersburg, as presented.

Mr. Roberts seconded the motion. Motion carried.

10. Property Purchase at West Virginia University at Parkersburg

Mr. Roberts moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves acquisition of Lot 223 and improvements at 180 Cedar Grove Road in Parkersburg for no more than the appraised value of the property which is \$63,000.

FURTHER RESOLVED, That the West Virginia Council for Community and Technical College Education approves a modification to West Virginia University at Parkersburg's Capital Development Plan to include this property acquisition.

Mr. Baker seconded the motion, motion carried.

11. Appointment to Higher Education Student Financial Aid Advisory Board

Mr. Sorrenti moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the appointment of Anna Crawford to the Higher Education Student Financial Aid Advisory Board for a three year term.

Ms. Cameron seconded the motion, motion carried.

General

12. Master Plan for the Community and Technical College System of West Virginia

Mr. Sorrenti moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the master plan, *Fulfilling the Vision: 2015-2020*, for the Community and Technical College System of West Virginia.

Ms. Cameron moved that the Measure under Objective 3.2 of the Master Plan be amended to read: "Student Financial Aid Participation Rate – percentage of students receiving any federal, state, or private financial aid excluding loans."

Mr. Baker seconded the motion, motion carried.

Mr. Roberts moved that the Target under Objective 4.1 of the Master Plan be amended to read: "By the end of the 2019-2020 fiscal year, the West Virginia Community and Technical College System will have attained at least the SREB per student average in general funding at each institution."

Mr. Sorrenti seconded the motion, motion carried.

Mr. Sorrenti moved that the Master Plan be approved as amended.
Mr. Roberts seconded the motion, motion carried.

13. Tech Scholars Program Awards

Mr. Roberts moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves Tech Scholars Program funding for Pierpont Community and Technical College in the amount of \$15,000.

Ms. Cameron seconded the motion. Motion carried.

Mr. Baker moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves Tech Scholars Program funding for Eastern WV Community and Technical College in the amount of \$19,000.

Ms. Cameron seconded the motion. Motion carried.

14. Technical Program Development Grant Awards

Mr. Sorrenti moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the Technical Program Development grant awards as proposed in the agenda item.

Ms. Cameron seconded the motion, motion carried.

15. Retirement Plan Loan Provisions

Patricia Clay, Vice Chancellor for Human Resources, provided information on new retirement plan loan limitation provisions effective July 1, 2015. These changes will affect retirees enrolled in both TIAA Cref and Great West plans. It was stated that the

West Virginia Higher Education Policy Commission manages the retirement plans for Commission and Council employees and therefore changes to the management of retirement plans do not require approval by the Council.

16. Membership Appointments to the Job Classification Committee and Delegation of Future appointments to both the Job Classification Committee and the Compensation Planning and Review Committee

Mr. Baker moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves appointments to the Job Classification Committee as presented.

FURTHER RESOLVED, That the Council delegates authority to the Chancellor to make all future appointments to the Job Classification Committee and the Compensation Planning and Review Committee.

Mr. Roberts seconded the motion, motion carried.

17. 2016 Council Meeting Schedule

Mr. Sorrenti moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education adopts the recommended meeting schedule for calendar year 2016 as presented.

Ms. Cameron seconded the motion, motion carried.

18. Formation of Council Officer Nominating Committee

Vice Chairman Brown appointed Butch Pennington, Christina Cameron and Bill Baker to serve on the Council's Officer Nominating Committee which will bring forth nominations for Council officers at the June 11, 2015, meeting.

Information Items

19. Update on Transfer and Articulation

Corley Dennison, Vice Chancellor for Academic Affairs, discussed the "Guiding Principles-Student Appeals Process on Denial of Transfer Credit", a document that establishes operating parameters for the institutions in implementing the transfer appeals process as outlined in Series 17, *Transferability of Credits and Grades at West Virginia Public Colleges and Universities*.

Dr. Dennison stated that a reverse transfer policy has been drafted and should be presented to the Council in June, and that planning is underway for development of a statewide articulation degree.

20. Legislative Session Update

Bruce Walker, General Counsel, provided an update on bills passed during the 2015

legislative session and the effects those bills will have on higher education and particularly the Community and Technical College System.

21. Update on Senate Bill 439

Patricia Clay, Vice Chancellor for Human Resources, addressed the Council regarding progress toward human resource goals outlined in Senate Bill 439.

Additional Board Action and Comments

22. Moment of Silence

Vice Chairman Brown called for a moment of silence in honor of the memory of Chancellor Skidmore's son, Jared Skidmore, who recently passed away.

Adjournment

There being no further business the meeting was adjourned.

Next Meeting

Location: Waterfront Place Hotel, WV
Date: Thursday, June 11, 2015
Time: 9:00 a.m.

Clarence Pennington, Chairman

William Baker, Secretary