

## **MINUTES**

### **WEST VIRGINIA COUNCIL FOR COMMUNITY AND TECHNICAL COLLEGE EDUCATION**

**August 17, 2017**

A meeting of the West Virginia Council for Community and Technical College Education was held on August 17, 2017, beginning at 9:00 a.m. at Stonewall Resort and Conference Center, in Roanoke, West Virginia. Council members present were: Kenneth Boggs, Robert Brown, Mike Farrell, Tracy Miller, Charles Parker, Clarence Pennington, Steve Roberts, and John Sorrenti. Council members absent were: Bill Baker, Christina Cameron, Kathy D'Antoni, Woody Thrasher and Harry Keith White. Also in attendance were Chancellor Sarah Tucker, Council staff, community and technical college presidents, faculty, staff, students, Boards of Governors members and guests.

#### **Call to Order**

Chairman Brown called the meeting to order and noted that a quorum was present.

#### **1. Approval of Minutes**

Ms. Miller moved the adoption of minutes from the June 8, 2017, meeting of the West Virginia Council for Community and Technical College Education.

Mr. Parker seconded the motion. Motion carried.

#### **Academic Affairs**

#### **2. Post Audit Reviews**

Mr. Pennington moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education receives post-audit reports for occupational programs at Blue Ridge Community and Technical College, BridgeValley Community and Technical College, Eastern West Virginia Community and Technical College, and West Virginia University at Parkersburg, and recommends that the programs be subject to the recommended actions as noted.

Mr. Roberts seconded the motion. Motion carried.

**3. Lindsey Wilson College to Continue to Offer Baccalaureate and Master's Degree Programs at Southern WV Community and Technical College**

Mark Stotler, Director of Academic Programming, explained that at its meeting on April 1, 2016, the West Virginia Higher Education Policy Commission approved a one-year extension for Lindsey Wilson College (KY) to offer a Bachelor of Arts in Human Services and Counseling, and a Master of Education in Counseling and Human Development at Southern West Virginia Community and Technical College. While the initial request from Lindsey Wilson College was for a four-year extension, a one-year extension was granted to provide an opportunity for officials at Southern West Virginia Community and Technical College and Marshall University to explore opportunities for Marshall University to offer expanded educational programming for students at Southern.

Based on discussions between Southern and Marshall, the Commission at its June 23, 2017, meeting approved extending the agreement with Lindsey Wilson College through June 30, 2019, to allow for the admission of one final cohort with an anticipated completion in spring 2019.

**4. Post Approval Audit of New Programs at Blue Ridge Community and Technical College**

Mark Stotler reported that Council policy, Series 11, *Degree Designation, General Education Requirements, New Program Approval, and Discontinuance of Existing Programs*, provides that all non-occupational program proposals approved by the Council, "shall be reviewed via a post-approval audit three years after the initial approval." Programs from Blue Ridge Community and Technical College were: A.S. in Education and A.S. in Business Administration. Dr. Stotler provided the Council with review details as outlined in the agenda.

**Finance and Facilities**

**5. Fiscal Year 2018 Tuition and Fees**

Ed Magee, Vice Chancellor for Finance, reported that tuition and fee increases for all Institutions were below the threshold required for Council approval. The Higher Education Price Index inflation rate was 1.8 percent for 2016. Dr. Magee reviewed institutional tuition and fee information as listed below:

**6. Update on State Audit Issues**

At Chairman Brown’s request, Chancellor Tucker updated the Council on federal, single-state audit issues and the sanctions issued by the U.S. Department of Education.

| Institution  | AY 2016-17 Total Tuition & Fees | AY 2017-18 Total Tuition & Fees | \$ Amount of Total Tuition Increase | % Amount of Total Tuition Increase |
|--|---------------------------------|---------------------------------|-------------------------------------|------------------------------------|
| Blue Ridge Community and Technical College             | \$3,864                         | \$4,032                         | \$168                               | 4.3%                               |
| BridgeValley Community and Technical College           | \$4,120                         | \$4,326                         | \$206                               | 5.0%                               |
| Eastern WV Community and Technical College             | \$3,270                         | \$3,432                         | \$162                               | 5.0%                               |
| Mountwest Community and Technical College              | \$3,744                         | \$3,744                         | \$0                                 | 0.0%                               |
| New River Community and Technical College              | \$3,966                         | \$4,244                         | \$278                               | 7.0%                               |
| Pierpont Community and Technical College               | \$4,684                         | \$4,918                         | \$234                               | 5.0%                               |
| Southern WV Community and Technical College            | \$3,336                         | \$3,504                         | \$168                               | 5.0%                               |
| WV Northern Community College                          | \$3,504                         | \$3,676                         | \$172                               | 4.9%                               |
| WVU - Parkersburg (Associates Degree)                  | \$3,384                         | \$3,552                         | \$168                               | 5.0%                               |
| WVU - Parkersburg (Bachelor's Degree)                  | \$4,648                         | \$4,872                         | \$224                               | 4.8%                               |
| <b>System Associate Degree Average / Total Revenue</b> | <b>\$3,764</b>                  | <b>\$3,936</b>                  | <b>\$173</b>                        | <b>4.6%</b>                        |

**7. Fiscal Year 2018 Operating and Capital Budgets for All Institutions**

Mr. Sorrenti moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the Fiscal Year 2018 operating and capital budgets for all institutions.

Ms. Miller seconded the motion. Motion carried.

**8. Fiscal Year 2018 Higher Education Resource Assessment (HERA) Projects and Budgets**

Mr. Parker moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the Higher Education Resource Assessment (HERA) projects and budgets for Fiscal Year 2018 to the community and technical colleges.

Ms. Miller seconded the motion. Motion carried.

**9. Fiscal Year 2018 Operating Budget for the WV Council for Community and Technical College Education**

Mr. Pennington moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the FY 2018 operating budget for the Council System Office.

Ms. Miller seconded the motion. Motion carried.

**10. Higher Education Adult Part-Time Student (HEAPS) In-Demand Programs**

Mr. Sorrenti moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves areas of training for skill development and demand occupations for the workforce development component of HEAPS for fiscal year 2018.

Mr. Roberts seconded the motion. Motion carried.

**11. FY 2019 Budgetary Submission Request**

Ms. Miller moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the fiscal year 2019 budget submission request as presented.

Mr. Parker seconded the motion. Motion carried.

**General**

**12. West Virginia Higher Education Compensation Management Program**

Mr. Roberts moved the adoption of the following resolution:

Resolved, That the West Virginia Council for Community and Technical College Education accepts the Executive Summary Report on the Point Factor Methodology and Service Step Salary Structure; and approves the West Virginia Higher Education Compensation Management Program for implementation September 1, 2017.

Mr. Parker seconded the motion. Motion carried.

## **Executive Session**

It was noted for the record that the Council elected to remain in open session for the following items:

### **13. Presidential Contract and Compensation at Blue Ridge Community and Technical College**

Mr. Pennington moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves contract changes for Dr. Peter Checkovich, President of Blue Ridge Community and Technical College, as proposed by the institutional board of governors.

Ms. Miller seconded the motion. Motion carried.

### **14. Presidential Contract and Compensation at BridgeValley Community and Technical College**

Mr. Pennington moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves contract changes for Dr. Eunice M. Bellinger, President of BridgeValley Community and Technical College, as proposed by the institutional board of governors.

Mr. Parker seconded the motion. Motion carried.

## **Other Action and Comments**

### **15. WV Northern Community College Accreditation Probation.**

Corley Dennison reported that Council was informed via letter from the Higher Learning Commission (HLC) that West Virginia Northern Community College has been placed on probation for a period of not more than two years. The HLC cited concerns with assessment practices and faculty credentials. Northern must demonstrate these concerns have been met to the HLC by December of 2018 and the HLC will meet regarding the status of accreditation in June of 2019. The Council staff continues to monitor the situation and recommends that Northern update the Council on progress toward addressing those concerns at a meeting later this academic year.

## **Adjournment**

There being no further business the meeting was adjourned.

## **Upcoming Meetings**

Location:               New River Community and Technical College  
                              Beaver, WV  
Date:                     October 12, 2017  
Time:                     9:30 a.m.

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Robert Brown, Chairman

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William Baker, Secretary