

## MINUTES

### WEST VIRGINIA COUNCIL FOR COMMUNITY AND TECHNICAL COLLEGE EDUCATION June 5, 2018

A meeting of the West Virginia Council for Community and Technical College Education was held on June 5, 2018, beginning at 9:30 a.m. at Stonewall Resort and Conference Center, located in Roanoke, West Virginia. Council members present were: Kenneth Boggs, Robert Brown, Christina Cameron, Tracy Miller, Steve Roberts, John Sorrenti, and Harry Keith White. Joining via conference call was Mike Farrell. Absent were: Bill Baker, Kathy D'Antoni, Charles Parker, and Woody Thrasher. Also in attendance were Council staff, community and technical college presidents, faculty, staff, students, and guests.

#### **Call to Order**

Chairman Brown called the meeting to order and noted that a quorum was present.

#### **1. Resolution Honoring President Marshall Washington**

Mr. Pennington moved the adoption of the following resolution:

WHEREAS, Dr. Washington served with distinction as President of New River Community and Technical College since 2013; and,

WHEREAS, Dr. Washington brought a wealth of community and technical college experience to West Virginia that has benefited both New River Community and Technical College and the Community and Technical College System of West Virginia; and,

WHEREAS, Dr. Washington addressed the changing needs of New River Community and Technical College and guided the college through serious budgetary challenges with grace, dignity, and inventiveness; and,

WHEREAS, Dr. Washington has been a steadfast advocate of community and technical college education to advance the lives of West Virginians; and,

WHEREAS, Dr. Washington has been a transformational leader in developing relationships between industry and higher education in West Virginia; and,

WHEREAS, Dr. Washington embarks on a new phase of his professional career as President of Kalamazoo Valley Community College.

THEREFORE, BE IT RESOLVED, That the West Virginia Council for Community and Technical College Education expresses its sincere gratitude to Dr. L. Marshall Washington for his leadership and commitment to advancing community and technical college education in the State of West Virginia, and wishes him success in his future endeavors.

FURTHER, BE IT RESOLVED, That this resolution be inscribed upon the Council minutes of June 5, 2018.

Mr. Roberts seconded the motion. Motion carried.

## **2. Resolution Honoring President Vickie Riley**

Ms. Miller moved the adoption of the following resolution:

WHEREAS, Dr. Riley dedicated over 20 years of her professional life to the post-secondary education of West Virginia's citizens; and,

WHEREAS, Dr. Riley increased the number of graduates at West Virginia Northern Community College to the largest in the institution's history - - 431 in the Class of 2017; and,

WHEREAS, Dr. Riley created the vision and brought to reality, a \$4.7 million Industrial Technology Center; and,

WHEREAS, Dr. Riley committed to local community and economic development through her services on numerous boards and organizations; and,

WHEREAS, Dr. Riley was a transformational leader in developing relationships between industry and higher education in West Virginia; and,

WHEREAS, Dr. Riley was awarded the Phi Theta Kappa Shirley B. Gordon Award, the most prestigious award for community college presidents.

THEREFORE, BE IT RESOLVED, That the West Virginia Council for Community and Technical College Education expresses its sincere gratitude to Dr. Vicki Riley for her life-long commitment to the education of West Virginia's citizens and wishes her happiness and success in all things to come.

FURTHER, BE IT RESOLVED, That this resolution be inscribed upon the Council minutes of June 5, 2018.

Mr. Roberts seconded the motion. Motion carried.

## **3. Approval of Minutes**

Ms. Cameron moved the adoption of minutes from the April 19, 2018, meeting of the West Virginia Council for Community and Technical College Education.

Mr. Boggs seconded the motion. Motion carried.

## **Academic Affairs**

### **4. Annual Reauthorization of Two-Year, Degree-Granting Institutions**

Mr. Pennington moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the Annual Reauthorization for Blue Ridge Community and Technical College, BridgeValley Community and Technical College, Eastern West Virginia Community and Technical College, Mountwest Community and Technical College, New River Community and Technical College, Pierpont Community and Technical College, Southern West Virginia Community and Technical College, West Virginia Northern Community College, and West Virginia University at Parkersburg; American National University, Huntington Junior College, Laurel Business Institute, Martinsburg College, Mountain State College, Valley College (Martinsburg), Valley College (Princeton), Valley College (Beckley), West Virginia Junior College (Morgantown), and West Virginia Junior College (Charleston /Bridgeport).

Ms. Miller seconded the motion. Motion carried.

## **Finance and Facilities**

### **5. Higher Education Adult Part-Time Student (HEAPS) In-Demand Programs**

Mr. Roberts moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves areas of training for skill development and demand occupations for the workforce development component of HEAPS for fiscal year 2019.

Mr. Boggs seconded the motion. Motion carried.

### **6. Appointment to the Higher Education Student Financial Aid Advisory Board**

Mr. Sorrenti moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the appointment of Anna Crawford to the Higher Education Student Financial Aid Advisory Board for a three-year term.

Mr. Roberts seconded the motion. Motion carried.

**7. FY 2019 Operating Budget for the WV Council for Community and Technical College Education System Office**

Mr. Pennington moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the operating budget for the Council System Office for fiscal year 2019.

Ms. Cameron seconded the motion. Motion carried.

**8. FY 2019 Operating and Capital Budgets for All Community and Technical College System Institutions**

Mr. Roberts moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the Fiscal Year 2019 operating and capital budgets for all institutions.

Ms. Cameron seconded the motion. Motion carried.

**9. Fiscal Year 2019 Higher Education Resource Assessment (HERA) Projects and Budgets**

Mr. Sorrenti moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the Higher Education Resource Assessment (HERA) projects and budgets for Fiscal Year 2019 to the community and technical colleges.

Mr. Boggs seconded the motion. Motion carried.

**General**

**10. Election of Officers for the West Virginia Council for Community and Technical College Education**

Representing the Nominating Committee, Mr. Roberts recommended adoption of the following slate of officers: Bob Brown as Chairman, Clarence Pennington as Vice Chairman, and Bill Baker as Secretary.

The floor was opened for additional nominations. None were heard.

Mr. Sorrenti moved the adoption of the Nominating Committee's recommendation.

Ms. Miller seconded the motion. Motion carried.

**11. Technical Program Development Grant Awards**

Mr. Sorrenti moved the adoption of the following resolution:

RESOLVED, that the West Virginia Council for Community and Technical College Education approves the Technical Program Development grant awards as proposed.

Mr. Roberts seconded the motion. Motion carried.

**12. Repeal of Council Rules: Series 8, Procedural, *Personnel Administration*, Series 39, Procedural, *Classified Employees*, and Series 53, Legislative, *Human Resource Administration***

Mr. White moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the repeal of Title 133, Legislative Rule, Series 53, upon the effective date of the new rule, Title 133, Series 55, *Human Resources Administration*.

Mr. Sorrenti seconded the motion. Motion carried.

Mr. Sorrenti moved the adoption of the following resolution:

FURTHER RESOLVED, That the West Virginia Council for Community and Technical College Education approves the repeal of Title 133, Procedural Rules, Series 8 and Series 39, upon the effective date of the new rule, Title 133, Series 55, *Human Resources Administration*.

Mr. Roberts seconded the motion. Motion carried.

**Information Items**

**13. Community and Technical College System Rebrand Campaign**

Samantha Willis, Communications Intern, reported that over the past year, the Community and Technical College System has been contracting with two companies to rebrand the agency. Ms. Willis presented the Council with the new logo, the updated website, and campaign strategy for the coming year.

## **Executive Session**

It was noted for the record that the Council elected to remain in open session for the following items:

**14. Interim Presidential Appointment and Compensation at New River Community and Technical College**

Mr. Sorrenti moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the appointment of Dr. Kathy Butler as Interim President of New River Community and Technical College as proposed by the institutional board of governors.

Ms. Cameron seconded the motion. Motion carried.

**15. Interim Presidential Appointment and Compensation at West Virginia Northern Community College**

Ms. Cameron moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the appointment of Mr. J. Michael Koon as Interim President of West Virginia Northern Community College as proposed by the institutional board of governors.

Mr. Roberts seconded the motion. Motion carried.

**16. Presidential Appointment and Compensation at West Virginia University at Parkersburg**

Mr. Sorrenti moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the appointment of Dr. Christopher Gilmer as President of West Virginia University at Parkersburg by the institutional board of governors under the terms and conditions communicated to the Council.

Mr. Pennington seconded the motion. Motion carried.

**17. Presidential Contract and Compensation at Blue Ridge Community and Technical College**

Ms. Cameron moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves compensation and contract changes for Dr. Pete Checkovich as President of Blue Ridge Community and Technical College as proposed by the institutional board of governors.

Mr. Boggs seconded the motion. Motion carried.

**18. Presidential Compensation at BridgeValley Community and Technical College**

Ms. Miller moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves compensation changes for Dr. Eunice Bellinger as President of BridgeValley Community and Technical College as proposed by the institutional board of governors.

Mr. Roberts seconded the motion. Motion carried.

**19. Presidential Contract and Compensation at Mountwest Community and Technical College**

Mr. Sorrenti moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves compensation and contract changes for Dr. Keith J. Cotroneo as President of Mountwest Community and Technical College as proposed by the institutional board of governors.

Mr. Roberts seconded the motion. Motion carried.

**20. Presidential Contract and Compensation at Pierpont Community and Technical College**

Ms. Miller moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves compensation and contract changes for Dr. Johnny M. Moore as President of Pierpont Community and Technical College as proposed by the institutional board of governors.

Ms. Cameron seconded the motion. Motion carried.

**21. Presidential Compensation at Southern West Virginia Community and Technical College**

Mr. Boggs moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves compensation changes for Dr. Robert E. Gunter as President of Southern West Virginia Community and Technical College as proposed by the institutional board of governors.

Mr. Roberts seconded the motion. Motion carried.

**Mr. Roberts moved that the Council go into Executive Session in accordance with WV Code §6-9A-4 to discuss personnel matters. Mr. Boggs seconded the motion. Motion carried.**

**Following Executive Session, the Council reconvened in open session and the following action was taken:**

**22. Chancellor Contract and Compensation**

Ms. Miller moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves a three-year extension, compensation at \$190,000 annually, \$15,000 annual deferred compensation, and other technical amendments as proposed for Chancellor Sarah Tucker's contract.

Cameron seconded the motion. Motion carried.

NOTE: Councilwoman Miller commented that the Council has been very proud of and pleased with Chancellor Tucker's performance. She also noted that women in WV are sorely underpaid in general and that geographically, under her current contract, the Chancellor has been underpaid.

Chairman Brown reflected on the Chancellor search nearly two years ago and how happy he was and continues to be that Chancellor Tucker agreed to be the CTCSC Chancellor. Further, he stated that he hopes that she will continue to serve the Council for many years.

**Additional Board Action and Comments**

**23.** The Council recognized President Chuck Terrell, Eastern WV Community and Technical College. President Terrell reported that he felt the funding formula discussion was promising, but he has concerns with Eastern's ability to fulfill its mission due to its inability to balance its budget. He stated that he provided the



Chancellor with a report for the 2018 legislative session titled: The Perfect Storm. It identified negative influences on Eastern's mission: five consecutive years of budget cuts, annual increases in tuition creating the perception in the region that Eastern is not affordable, employers and Eastern are competing for a similar pool of motivated applicants, declining HS and adult populations, and opioids and other drug addictions. These factors combined, he stated, have negatively impacted enrollment, reducing tuition revenues. He asked for the Council's assistance to communicate the risk of Eastern not being able to sustain its mission without additional funding from the state.

Dr. Terrell reported good news. A recent HLC visit draft report was received, and it revealed only three criteria as "met with concerns." Two are internal and are easily corrected. The 3<sup>rd</sup> included concerns with Eastern's finances and its ability to sustain its mission. Eastern is required to submit a progress report in 2 years.

NOTE: Chairman Brown asked the Chancellor to begin having the presidents, one each Council meeting, to present any issues, concerns, or to highlight accomplishments of their respective institutions.

### **Adjournment**

There being no further business the meeting was adjourned.

### **Upcoming Meetings**

Location: Advanced Technology Center, South Central West Virginia  
South Charleston, WV  
Date: August 16, 2018  
Time: 9:30 a.m.

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Robert Brown, Chairman

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William Baker, Secretary