

## MINUTES

### WEST VIRGINIA COUNCIL FOR COMMUNITY AND TECHNICAL COLLEGE EDUCATION

April 28, 2016

A meeting of the West Virginia Council for Community and Technical College Education was held on April 28, 2016, beginning at 9:00 a.m. at the Advanced Technology Center, South Central West Virginia in South Charleston, West Virginia. Council members present were: William Baker, Bruce Berry, Robert Brown, Keith Burdette, Christina Cameron, Clarence Pennington, and John Sorrenti. Council members absent were: Kathy D'Antoni, John Panza and Steve Roberts. Also in attendance were Chancellor Sarah Tucker, Council staff, community and technical college presidents, faculty, staff, students and guests.

#### **Call to Order**

Chairman Pennington called the meeting to order and noted that a quorum was present.

#### **1. Chairman's Report**

Chairman Pennington and Councilman Berry, Chairman of the Higher Education Policy Commission, addressed the institutional presidents regarding the state's dire budget issues and urged them to seek ways to react accordingly while maintaining the expected level of service to students. Councilman Burdette commented on budget-related conversations being held at the Governor's cabinet-level meetings.

#### **2. Progress Report on Classified Market Study**

Chairman Pennington extended condolences, on behalf of the Council, to Patricia Clay, Vice Chancellor for Human Resources, whose father passed away earlier this week. Ms. Clay is therefore unable to attend today's meeting. Representatives from the *Mercer Higher Education*, delivered the Classified Market Study report to the Council.

#### **3. Approval of Minutes**

Mr. Baker moved the adoption of minutes from the January 28, 2016, meeting of the West Virginia Council for Community and Technical College Education.

Mr. Sorrenti seconded the motion. Motion carried.

## **Academic Affairs**

### **4. Annual reauthorization of Two-Year Degree-Granting Institutions**

Mr. Sorrenti moved the adoption of the following resolution:

RESOLVED, That the Council for Community and Technical College Education approves the Annual Reauthorization for Blue Ridge Community and Technical College, BridgeValley Community and Technical College, Eastern West Virginia Community and Technical College, Mountwest Community and Technical College, New River Community and Technical College, Pierpont Community and Technical College, Southern West Virginia Community and Technical College, West Virginia Northern Community College, and West Virginia University at Parkersburg; American National University, Huntington Junior College, ITT Technical Institute, Martinsburg College, Mountain State College, Ross Education, LLC, Valley College of Technology (Martinsburg), Valley College of Technology (Princeton), Valley College of Technology (Beckley), West Virginia Business College, Inc, West Virginia Junior College (Morgantown), and West Virginia Junior College (Charleston/Bridgeport).

Ms. Cameron seconded the motion, motion carried.

### **5. Post-audit Review of Occupational Programs**

Mr. Burdette moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education receives post-audit and follow-up reports for occupational programs at BridgeValley Community and Technical College, Mountwest Community and Technical College, and Southern West Virginia Community and Technical College and recommends that the programs be subject to the recommended actions as noted.

Ms. Cameron seconded the motion, motion carried.

### **6. Revisions to the Core Coursework Transfer Agreement (CCTA)**

Mr. Sorrenti moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the revisions to the Core Coursework Transfer Agreement requiring a transcript brand on approved courses.

Mr. Burdette seconded the motion, motion carried.

**7. Associate of Science in General Studies at Blue Ridge Community and Technical College**

Mr. Brown moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the Associate of Science in General Studies for Blue Ridge Community and Technical college, effective August 2016,. This approval expires in August 2018, if the program is not fully implemented at that time.

Ms. Cameron seconded the motion, motion carried.

**Finance and Facilities**

**8. FY 2015 Consolidated Audit Presentation**

Mr. Baker moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education accepts the audit of the Council's Combined Financial Statements for the Fiscal Year ended June 30, 2015.

Ms. Cameron seconded the motion, motion carried.

**9. FY 2017 Higher Education Resource Assessment**

Mr. Brown moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the Higher Education Resource Assessment (HERA) for Fiscal Year 2017 to the community and technical colleges as shown in Table 1 of the agenda item.

Mr. Sorrenti seconded the motion, motion carried.

**General**

**10. Tech Scholars Program Award**

Mr. Burdette moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves Tech Scholars Program Funding for Pierpont Community and Technical College in the amount of \$11,300.

Ms. Cameron seconded the motion, motion carried.

## **11. 2017 Council Meeting Schedule**

Mr. Sorrenti moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education adopts the recommended meeting schedule for calendar year 2017 as presented in the agenda item.

Ms. Cameron seconded the motion, motion carried.

## **12. Formation of Council Officer Nomination Committee**

Chairman Pennington appointed Bob Brown as Chairman and Christina Cameron to serve on the Council's Officer Nominating Committee which will bring forth nominations for Council officers at the June 16, 2016, meeting.

## **Information**

### **13. Reauthorization of Lindsey Wilson College to offer Baccalaureate and Master's Degree Programs at Southern WV Community and Technical College**

Lindsey Wilson College (KY) has been approved to offer two degree programs at Southern West Virginia Community and Technical College: Bachelor of Arts in Human Services and Counseling and the Master of Education in Counseling and Human Development with a specialization in Mental Health Counseling. Under the provisions of Series 20, *Initial Authorization of Degree Granting Institutions*, an out-of-state institution must have the authorization of the Commission to offer courses and programs in West Virginia if they are at the baccalaureate level and above. The Commission approved the renewal at its meeting on April 1, 2016, extending approval through June 30, 2017.

### **14. Legislative Session Update**

Bruce Walker, General Counsel, provided the Council with an update on legislative bills that did and did not pass. Matt Turner, Vice Chancellor of Administration, added remarks about the removal of the classified employee salary schedule bill that is slated to be taken up if a special session is called. He complimented Chancellor Tucker on her work during the session.

## **Executive Session**

Mr. Sorrenti moved that the Council go into Executive Session in accordance with WV Code §6-9A-4 to discuss personnel matters. Ms. Cameron seconded the motion. Motion carried.

Following Executive Session, the Council reconvened in open session and the following action was taken:

**15. Selection of President at Pierpont Community and Technical College**

Mr. Burdette moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the appointment of Dr. Johnny M. Moore as President of Pierpont Community and Technical College as requested by the institutional Board of Governors under the terms and conditions communicated to the Council and delegates to its Chancellor the authority to approve any final contract as to form.

Mr. Sorrenti seconded the motion, motion carried.

**Additional Board Action and Comments**

16. Mr. Sorrenti commented that he is a board member at a geriatric center in Hancock County, WV, where they are building a new 15 bed facility for assisted living. Dedicating the center as an Alzheimer's unit is being considered, however, Mr. Sorrenti indicated that the center is having difficulty locating qualified LPNs. Mr Sorrenti urged the institutions to strongly recruit students to train in this field.

**Adjournment**

There being no further business the meeting was adjourned.

**Next Meeting**

Location: Advanced Technology Center – South Central West Virginia  
South Charleston, WV  
Date: Thursday, June 16, 2016  
Time: 9:00 a.m.

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Clarence Pennington, Chairman

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William Baker, Secretary