

MINUTES

WEST VIRGINIA COUNCIL FOR COMMUNITY AND TECHNICAL COLLEGE EDUCATION

December 12, 2008

A meeting of the West Virginia Council for Community and Technical College Education was held on December 12, 2008, beginning at 9:30 a.m. at the Charleston Town Center Marriott in Charleston, West Virginia and by conference call. Council members present were: Robert Brown, Ralph Kelly, Clarence Pennington, Ronald Radcliff, Nelson Robinson, Greg Smith, Stanley Hopkins and Greg Wooten. Member attending by conference call was: Jim Cava. Council members absent were: John Panza and David Tyson. Also in attendance were Chancellor James Skidmore, community and technical college presidents, faculty, staff and media.

Call to Order

Chairman Robinson called the meeting to order and noted that a quorum was present.

1. Resignation of Councilman Robinson as Chair

Mr. Robinson announced his resignation as Chair of the West Virginia Council for Community and Technical College Education. He remarked about his service to the Council as Chair over the years and gave a brief history of the creation of the Council. He thanked many who have served as members on the Council, Institutional Presidents, Council staff and others.

2. Presentation to Councilman Robinson

Chancellor Skidmore presented Mr. Robinson with a framed copy of pages from House Bill 3215, which was the legislation that created the West Virginia Council for Community and Technical College Education. He thanked Mr. Robinson for his dedicated service to the Council and for his tireless effort in the development of the Council and the West Virginia Community and Technical College System. Chancellor Skidmore noted accomplishments made over the years as a direct result of Mr. Robinson's commitment to community and technical college education in the State of West Virginia.

3. Change of Officers

As a result of the resignation of Mr. Robinson as Chair of the West Virginia Council for Community and Technical College Education and pursuant to Robert's Rules of Order as adopted by the Council in Series 26, *Council Organization and Meetings*, the office of Chair will be filled by the Council's Vice Chair, Robert Brown, and the resulting vacancy for office of Vice Chair will be

filled by the Council's Secretary, Clarence Pennington. Therefore, an election for the fulfillment of the remaining term for the office of Secretary must be held.

Mr. Robinson nominated Greg Smith for the office of Secretary. Nominations from the floor were opened, receiving none, nominations were closed.

Mr. Robinson moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the election of Greg Smith to fulfill the remaining term for the office of Secretary.

Mr. Kelly seconded the motion. Motion carried.

Mr. Robert Brown assumed the position of Chair for the remainder of the meeting.

4. Advisory Council of Classified Employees Presentation

Ms. Amy Pitzer, Chairperson, Advisory Council of Classified Employees, gave a presentation on behalf of the classified employees. Ms. Pitzer highlighted points and continuing progress on the mandated Higher Education Personnel Study including recent national recognition of the Study. Ms. Pitzer also highlighted concerns of the Advisory Council which include appointments of staff members to the Council and to the West Virginia Higher Education Policy Commission and additional appointments of staff to the institutional governing boards, meritorious compensation for classified employees, and full funding of the classified staff 2001 salary schedule.

The Council thanked Ms. Pitzer for attending today's meeting and extended its gratitude for the information provided.

5. Series 2, *Finance*

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education authorizes the Executive Committee to work with Vice Chancellor for Administration, Dennis Taylor on stylistic changes to Series 2, *Finance*, and consequential approval of the rule for filing with the Secretary of State for a thirty-day public comment period and submission to the Legislative Oversight Commission on Education Accountability for approval and further legislative action.

Mr. Kelly seconded the motion. Motion carried.

6. Advisory Council of Faculty Presentation

Mr. Roy Nutter, Chairperson, Advisory Council of Faculty, gave a presentation on behalf of the faculty. Mr. Nutter highlighted the dedication of faculty as

evidenced by work they continually perform after institutional hours. Mr. Nutter also highlighted concerns of the Advisory Council which included the appointment of faculty as voting members of the Council and the West Virginia Higher Education Policy Commission, increased funding and the right of faculty to serve in the Legislature.

A brief discussion was held regarding progress toward increased online general education courses.

The Council thanked Mr. Nutter for attending today's meeting and extended its gratitude for the information provided.

7. Approval of Minutes

Mr. Smith moved the adoption of the minutes of the October 17, 2008 meeting of the West Virginia Council for Community and Technical College Education. Mr. Pennington seconded the motion. Motion carried.

Academic Affairs

8. Approval of Series 9, *Academic Freedom, Professional Responsibility, Promotion, and Tenure*

Mr. Robinson moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves amendments as noted in Series 9, *Academic Freedom, Professional Responsibility, Promotion, and Tenure*, for final filing with the Secretary of State's office.

Mr. Pennington seconded the motion. Motion carried.

Finance and Facilities

9. Approval of 403(b) Tax Deferred Retirement Savings Plan

Mr. Kelly moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the 403(B) Tax Deferred Retirement Savings Plan documents for TIAA-CREF and Great West Retirement Services as amended to include sections on fees and financial education prior to submission to the Higher Education Policy Commission for approval.

Mr. Smith seconded the motion. Motion carried.

10. Technical Program Development Grant Awards

Mr. Robinson moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the Technical Program Development grant awards as proposed.

Mr. Pennington seconded the motion. Motion carried.

11. Approval of FY 2010 Capital Projects

Mr. Robinson moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the prioritized capital project list in Table 6 for FY 2010 and directs the staff to report the capital project priorities to the Legislative Oversight Commission on Education Accountability as required by state law.

Mr. Wooten seconded the motion. Motion carried.

General

12. Approval of Series 6, *Performance Indicators*

Mr. Kelly moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves amendments as noted to Series 6, *Performance Indicators*, for final filing with the Secretary of State's Office and submission to the Legislative Oversight Commission on Education Accountability for approval and further legislative action.

Mr. Pennington seconded the motion. Motion carried.

13. Approval of Public Comment Period for Series 49, *Accountability System of West Virginia Public Higher Education*

Mr. Pennington moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves Series 49, *Accountability System of West Virginia Public Higher Education* for filing with the Secretary of State for a thirty-day public comment period.

FURTHER RESOLVED, That staff is instructed to forward the legislative rule to the Legislative Oversight Commission on Education Accountability for approval

and further legislative action at the conclusion of the comment period if no comments are received.

Mr. Wooten seconded the motion. Motion carried.

14. Approval of Institutional Compact Updates

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the 2007-2008 compact update submission for each community and technical college.

Mr. Wooten seconded the motion. Motion carried.

15. Post 9/11 GI Bill

Skip Gebhart, Administrator of Veterans Education and Training Programs, presented information on the *Post 9/11 Veterans Educational Assistance Act* also known as the *new GI Bill*. This new benefit program underwrites the full cost of a veteran's college education.

As a result of Mr. Gebhart's presentation and following discussion, Chair Brown appointed a subcommittee to address issues related to veteran education. Appointed to the subcommittee were Mr. Kelly, Mr. Smith and Mr. Wooten.

Information Items

The following information items were postponed: Performance Indicator Report, Analysis of Fall 2008 Enrollment, Jobs Cabinet Legislative Agenda Update, and Intent to Plan Registered Nurse to Bachelors of Science in Nursing Degree Program.

Executive Session

16. Approval of Presidential Compensation Package at Pierpont Community and Technical College

Mr. Robinson moved that this item be tabled. Mr. Kelly seconded the motion. Motion carried.

Next Meeting

Location: Charleston Town Center Marriott
Date: January 30, 2009
Time: 9:30 a.m.

Adjournment

There being no further business, the meeting was adjourned.

Robert Brown

Chairman

Gregory Smith

Secretary