

**MINUTES
WEST VIRGINIA COUNCIL FOR
COMMUNITY AND TECHNICAL COLLEGE EDUCATION**

October 26, 2007

A meeting of the West Virginia Council for Community and Technical College Education was held on October 26, 2007 beginning at 9:30 a.m. at West Virginia University at Parkersburg in Parkersburg, West Virginia. Council members present were: Robert Brown, Jim Cava, Stanley Hopkins, Ralph Kelly, John Panza, Ronald Radcliff, Nelson Robinson, and Gregory Smith. Present by conference call was Ruth Thompson Scott. Absent were: Stan Cavendish, Clarence Pennington and David Tyson.

Call to Order

Chairman Robinson called the meeting to order and noted that a quorum was present.

Welcome by WVU at Parkersburg President

Dr. Marie Foster Gnage welcomed the Council and its guests to the campus of West Virginia University at Parkersburg and gave a brief overview of current projects, plans and goals of the institution.

1. Approval of Minutes

Mr. Brown moved the adoption of the minutes of the August 24, 2007 meeting of the West Virginia Council for Community and Technical College Education. Mr. Smith seconded the motion. Motion carried.

2. Resolution Honoring James C. Cole

Mr. Brown moved the adoption of the following resolution:

WHEREAS, James C. Cole was appointed to the West Virginia Council for Community and Technical College Education on July 1, 2004 and has served as an insightful, dedicated and knowledgeable member; and

WHEREAS, James Cole's dedication to higher education was realized in his appointment as a founding member of the Board of Governors at Eastern West Virginia Community and Technical College; and

WHEREAS, Mr. Cole has made a great contribution as a Council member by his expertise and knowledge of K-12 and higher education at the local and state levels; and

WHEREAS, Mr. Cole brought to the Council a business and industry perspective to the delivery of community and technical college education; and
WHEREAS, Mr. Cole exhibited his commitment to advancing educational opportunities for the citizens of West Virginia, particularly the Potomac Highlands region;

THEREFORE, BE IT RESOLVED, That the West Virginia Council for Community and Technical College Education expresses its gratitude to James C. Cole for his commitment and leadership in forging a new era for community and technical college education in West Virginia and extends to him its very best wishes for continued success and happiness in all of his future pursuits; and

FURTHER BE IT RESOLVED, That this resolution be inscribed upon the minutes of this Council and that a copy be delivered to Mr. Cole.

Mr. Panza seconded the motion. Motion carried.

3. Advisory Council of Classified Employees' Annual Presentation

Mr. Robert (Zac) Wycherly, Chairperson, Advisory Council of Classified Employees, gave a presentation on behalf of the classified employees. Mr. Wycherly highlighted the following areas:

- Services provided by classified staff
- Education levels of classified staff
- Student to staff ratio
- Adequate compensation
- Affordable benefits
- Concerns regarding the new grievance procedure
- Issues regarding institutional rule development
- Training and staff development

The Council thanked Mr. Wycherly for attending today's meeting and extended its gratitude for the information provided.

Academic Affairs

4. Post-audit Review of Occupational Programs

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education receives the post-audit reports for Occupational Programs occupational programs at Blue Ridge Community and Technical College, Community and Technical College at WVU Institute of Technology, Pierpont Community and Technical College and WVU at Parkersburg and recommends that the programs be subject to the recommended actions as noted.

Mr. Panza seconded the motion. Motion carried.

5. Institutional Program Reviews

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education receives the report on the summary of academic program review actions for 2006-2007.

Mr. Kelly seconded the motion. Motion carried.

Finance and Facilities

6. Approval of Fiscal Year 2008 Chargeback Agreement for West Virginia State Community and Technical College

Mr. Kelly moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the FY 2008 chargeback agreement for West Virginia State Community and Technical College as presented.

Mr. Cava seconded the motion. Motion carried.

7. Advanced Technology and Workforce Training Centers

Chancellor Skidmore presented an overview of the Advanced Technology and Workforce Training Center concept as included in the Council's capital bond projects proposal.

8. Capital Project Priorities for Fiscal year 2009

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the prioritized capital project list identified in Table 5 with a modification that the staff group Priorities 4, 5, 6, 7, 8 & 9 identified as Advanced Technology and Workforce Development Centers for FY 2009 into single entry in the prioritized list. The staff was authorized to submit the revised list to the West Virginia Higher Education Policy Commission as required by law.

Mr. Cava seconded the motion. Motion carried.

Executive Session Items

It was noted for the record that the Council elected to remain in open session for the following items:

9. Approval of Presidential Compensation Package at Pierpont Community & Technical College

Mr. Panza moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the compensation change for the president of Pierpont Community and Technical College.

Mr. Cava seconded the motion. Motion carried.

10. Approval of Marshall Community & Technical College Institutional Board of Advisors

Mr. Kelly moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the nomination of Mr. Michael Herron and Mr. Daniel Konrad to the Marshall Community and Technical College Institutional Board of Advisors.

Mr. Cava seconded the motion. Motion carried.

11. West Virginia State Community & Technical College Institutional Board of Advisors

Ms. Scott moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the nomination of Mr. Martin Chapman and Ms. Janna Inghram to the West Virginia State Community and Technical College Institutional Board of Advisors.

Mr. Cava seconded the motion. Motion carried.

Additional Board Action and Comments

12. Text Book Policies

Mr. Panza recommended that the Council and institutions take a look at developing a consistent policy regarding textbook requirements and cost. It was decided that the Council would add this item to the agenda for the December 7, 2007 meeting.

Mr. Kelly expressed his appreciation of the WVU Parkersburg campus staff for their hospitality.

13. Adjournment

There being no further business, the meeting was adjourned.

14. Next Meeting

Date: December 7, 2007
Location: Charleston Town Center Marriott
Charleston, West Virginia
Time: 9:30 a.m.

Nelson B. Robinson, Jr.

Chairman

Clarence B. Pennington

Secretary