

**MINUTES
WEST VIRGINIA COUNCIL FOR
COMMUNITY AND TECHNICAL COLLEGE EDUCATION**

August 24, 2007

A meeting of the West Virginia Council for Community and Technical College Education was held on August 24, 2007 beginning at 9:30 a.m. at Charleston Town Center Marriott in Charleston, West Virginia. Council members present were: Stan Cavendish, Ralph Kelly, Clarence Pennington, Ronald Radcliff, Nelson Robinson, Ruth Thompson Scott and Gregory Smith. Present by conference call were Robert Brown and Jim Cava. Absent were: Stanley Hopkins, Dee Nazzaro, John Panza and David Tyson.

Call to Order

Chairman Robinson called the meeting to order and noted that a quorum was present.

Oath of Office

Newly appointed Council member, Jim Cava Jr., joined the meeting by telephone. He was introduced and welcomed by Chairman Nelson and Chancellor Skidmore. The oath of office was administered to Mr. Cava.

1. Approval of Minutes

Mr. Brown moved the adoption of the minutes of the June 22-23, 2007 and July 23, 2007 meetings of the West Virginia Council for Community and Technical College Education. Mr. Pennington seconded the motion. Motion carried.

Academic Affairs

2. Approval of Series 3, *Conversion of Non-Credit Training Activities to College-Level Credit*, for Public Comment

Ms. Scott moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves Series 3, *Conversion of Non-Credit Training Activities to College-Level Credit*, for submission to the Secretary of State's Office for a thirty-day comment period, and that if no substantive comments are received, the Council extends its final approval of the rule.

Mr. Kelly seconded the motion. Motion carried.

3. Approval of Technical Program Development at WVU at Parkersburg

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves a Technical Program Development grant award for WVU at Parkersburg to implement a Certificate Program in Paramedic Science.

Ms. Scott seconded the motion. Motion carried.

NOTE: Mr. Radcliff commented that any technical programs being developed should include a mechanism to determine if graduates of the program are successful in obtaining employment and the number of graduates employed in West Virginia.

ALSO NOTED: Financing for this technical program will be drawn from FY 2007 funds with only a small portion coming from FY 2008 funds.

Finance and Facilities

4. Approval of FY 2008 Chargeback Agreement for Marshall Community and Technical College

Mr. Brown moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the FY 2008 chargeback agreement for Marshall Community and Technical College as presented.

Mr. Cavendish seconded the motion. Motion carried.

5. Approval of FY 2008 Chargeback Agreement for Pierpont Community and Technical College

Mr. Cavendish moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the FY 2008 chargeback agreement for Pierpont Community and Technical College subject to the outcome of an audit of the cost sharing methodology used in the agreement with the understanding that approval of the agreement is subject to modification based on the findings of the audit.

Mr. Kelly seconded the motion. Motion carried.

6. Fiscal Year 2008 Higher Education Resource Assessment (HERA) Budget

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the FY 2008 Higher Education Resource Assessment (HERA) Budget as shown in Table 1 of the agenda item.

Mr. Pennington seconded the motion. Motion carried.

7. Approval of Fiscal Year 2009 Appropriation Request

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the FY 2009 appropriation improvement package request as presented.

Mr. Pennington seconded the motion. Motion carried.

8. Update on Second Special Legislative Session

Vice Chancellor Dennis Taylor provided an update on action taken during the second special legislative session as it relates to the West Virginia Council for Community and Technical College Education and the West Virginia Higher Education Policy Commission and their respective institutions.

General

9. Approval of 2008 Council Meeting Schedule

Mr. Cavendish moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education adopts the recommended meeting schedule for calendar year 2008 as presented.

Mr. Pennington seconded the motion. Motion carried.

Executive Session Items

It was noted for the record that the Council elected to remain in open session for the following items:

10. Approval of Presidential Compensation Packages at Community and Technical College at WVU Tech, West Virginia State Community and Technical College, and West Virginia University at Parkersburg

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the contract changes for the presidents of the Community and Technical College at WVU Tech, West Virginia State Community and Technical College, and West Virginia University at Parkersburg.

Ms. Scott seconded the motion. Motion carried.

Information Items

11. Evaluation of FY 2007 System Initiatives

Chancellor Skidmore gave a report summarizing activities that have occurred over the past year to support the Community and Technical College System of West Virginia's initiatives for fiscal year 2007.

Additional Board Action and Comments

12. Response to SCR 42, *Taking Career and Technical Education to the Next Level in West Virginia*

SCR 42 mandated a comprehensive study on vocational, technical and adult education in West Virginia. In response to the report titled, *Taking Career and Technical Education to the Next Level in West Virginia*, a discussion about several initiatives based on the report's recommendations was held with the institutional presidents and Ms. Nancy Laprade, the report's author.

13. Adjournment

There being no further business, the meeting was adjourned.

14. Next Meeting

Date: October 26, 2007
Location: West Virginia University at Parkersburg
Time: 9:30 a.m.

Nelson B. Robinson, Jr.

Chairman

Clarence B. Pennington

Secretary