

## **MINUTES**

### **WEST VIRGINIA COUNCIL FOR COMMUNITY AND TECHNICAL COLLEGE EDUCATION**

**January 30, 2009**

A meeting of the West Virginia Council for Community and Technical College Education was held on January 30, 2009, beginning at 9:30 a.m. at the Charleston Town Center Marriott in Charleston, West Virginia. Council members present were: Robert Brown, Stanley Hopkins, Ralph Kelly, Clarence Pennington, and Greg Wooten. Members present by telephone were: John Panza and Greg Smith. Council members absent were: Jim Cava, Ronald Radcliff, Nelson Robinson and David Tyson. Also in attendance were Chancellor James Skidmore, community and technical college presidents, faculty and staff.

#### **Call to Order**

Chairman Brown called the meeting to order and noted that a quorum was present.

#### **1. Approval of Minutes**

Mr. Kelly moved the adoption of the minutes of the December 12, 2008 meeting of the West Virginia Council for Community and Technical College Education. Mr. Pennington seconded the motion. Motion carried.

#### **Academic Affairs**

#### **2. Receipt of Post-Audit Review of Occupational Programs Report**

Mr. Wooten moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education receives post-audit and follow-up reports for occupational programs at Blue Ridge Community and Technical College, Marshall Community and Technical College, Pierpont Community and Technical College, and West Virginia State Community and Technical College and recommends that the programs be subject to the recommended actions as noted.

Mr. Pennington seconded the motion. Motion carried.

#### **Finance and Facilities**

#### **3. Final Approval of Series 2, *Finance***

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the amendments to the proposed legislative rule, Series 2, *Finance*.

FURTHER RESOLVED, Council delegates authority to Council staff and the Executive Committee to make minor technical changes including removing the word “closely” from the third line in Section 2.2., and to file the rule with the Secretary of State and submit it to the Legislative Oversight Commission on Education Accountability for approval and further legislative action.

Mr. Wooten seconded the motion. Motion carried.

**4. Approval of Lottery Revenue Bond Projects**

Mr. Pennington moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the list of Community and Technical College Lottery Revenue Bond Projects in Table 1 as included in the agenda.

Mr. Wooten seconded the motion. Motion carried.

**5. Approval of WV Northern Community College Master Plan Update, Purchase of Property and Sale of Building**

Mr. Pennington moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the sale of the Hazel Atlas Building, purchase of the Straub Property and an update to the Wheeling Campus Master Plan pursuant to Series 12, *Capital Project Management*.

Mr. Smith seconded the motion. Motion carried.

**6. Technical Program Development Grant Awards**

Mr. Pennington moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the Technical Program Development grant awards as proposed.

Mr. Kelly seconded the motion. Motion carried.

**General**

**7. Tuition Strategy**

Chancellor Skidmore and Vice Chancellor for Administration, Dennis Taylor, presented for discussion information outlining different scenarios under which the Council may issue guidance to an institution regarding tuition increases.

**8. Analysis of Fall 2008 Enrollment**

Chancellor Skidmore presented an analysis of fall 2008 enrollment figures for community and technical colleges.

**9. Veteran's Education Committee Report**

Councilman Kelly reported on discussion held at the Veteran's Education Committee meeting on January 29, 2009. The purpose of the Committee is to investigate how to improve recruitment of military education eligible veterans and to make recommendations to the Council. Councilman Kelly reviewed a list of recommendations for the Council's consideration.

**10. Consent Agenda**

Mr. Wooten moved that the following informational items be accepted:

- **Performance Indicator Report**
- **21<sup>st</sup> Century Jobs Cabinet Legislative Priorities**
- **Intent to Plan B.S. Degree in Nursing Completion Program at West Virginia University at Parkersburg**
- **Higher Education Report Card**

Mr. Kelly seconded the motion. Motion carried.

**Executive Session**

**11. Approval of Presidential Compensation and Contracts at Pierpont Community and Technical College, Southern West Virginia Community and Technical College and West Virginia University at Parkersburg**

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the increased compensation and contracts for the presidents of Pierpont Community and Technical College and West Virginia University at Parkersburg.

FURTHER RESOLVED, That the Council delegates to its Chancellor the authority to approve as to form, consistent with Council guidelines, the final contracts of those two institutions, as well as any technical amendments made to the contract of the president of Southern West Virginia Community and Technical College.

Mr. Kelly seconded the motion. Motion carried.

## Next Meeting

Location: Charleston Town Center Marriott  
Date: May 8, 2009  
Time: 9:00 a.m.

## Adjournment

There being no further business, the meeting was adjourned.

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Robert Brown

Chairman

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Gregory Smith

Secretary